

19th December 2023

To ALL Bidders,

RESPONSE TO ALL BIDDERS- CA/SCM/RFP/04/2023-2024, REQUEST FOR PROPOSAL FOR PROVISION OF LEGAL COMPLIANCE AUDIT SERVICES

We are in receipt of requests from prospective bidders for clarification on the above mentioned RFP and we wish to respond as follows:-

NO.	BIDDER'S QUERY	CA RESPONSE
1.	<p>We would like to seek clarification on the requirements in the Particulars of Appendix to instructions to tender on pg. 21. No. 1 a, b, 3a the requirement for the Team leader to be a Certified Governance Auditor and Minimum of 3 years in conducting governance audits.</p> <p>These requirements seem to lean more towards governance audits rather than legal audit. Kindly clarify.</p>	<p>This requirement considered that we are yet to have an agency/institution that Certifies Legal Auditors in Kenya. However, the ICS Certifies Governance Auditors, who also conduct legal auditors.</p> <p>Recently, the Kenya School of Law began accreditation programme for Legal Auditors and trains Auditors for accreditation.</p> <p>The Authority has allowed the team leader proposed by the firms to be an accredited Legal Auditor by the Kenya School of Law as well.</p>
2.	<p><i>ITC. Clause 23.4 under opening of financial proposal states that "opening date should allow the consultants sufficient time to decide for attending the opening and shall be not less than five (5) Business days from the date of notification of the results of the technical evaluation described in ITC 22.1 and 22.2</i></p>	<p>The Authority takes note of this requirement and it's of the opinion that due to the festive season that has already started, it will be challenging to turn around the evaluation process within the required timelines. Further owing to the fact that tenderers might not be available to attend financial opening because majority will be on their holidays, we wish to extend the closing date of this RFP from 20th December to 17th January 2024 at 10.30 am an East African time</p>

Yours faithfully,



Janet Imunya

FOR: DIRECTOR GENERAL