

9<sup>th</sup> January 2024

Addendum No 3

To All Bidders,

**RESPONSE TO ALL BIDDERS- OPEN NATIONAL TENDER FOR SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF A WORKFLOW SOLUTION AND DIGITAL CERTIFICATES TENDER NO: CA/SCM/OT/37/2023-2024**

Please refer to the above-mentioned tender.

The Information here below is provided pursuant to ITT 9.1 (Data sheet), section 1 clause 9(Clarification of Documents) and clause 10 – (Amendments of tender Documents).

We have received request for clarifications in reference to the above – mentioned Tender.

Please find herewith the Authority’s clarification for your information and noting.

NO.	BIDDER'S QUERY	CA RESPONSE		
1.	<p>Technical Capacity Requirement (Page 46); The addendum 1 query No: 3 did not provide clarification on the request made to allow references from related assignments outside Kenya. We would like to kindly request CA to allow us to provide evidence from related assignments outside of Kenya.</p>	<p><i>The evidence required is for related assignments within Kenya. This had been clarified in Addendum No.1 item no 3 for this tender as extracted below:</i></p> <table border="1" data-bbox="871 1279 1506 1682"> <thead> <tr> <th data-bbox="871 1279 1506 1317">CA RESPONSE</th> </tr> </thead> <tbody> <tr> <td data-bbox="871 1317 1506 1682"> <p><i>The Technical Capacity Requirement item no. 1: <b>Specific experience of the organization in similar assignments.</b> On page 46 has now been amended to read as follows: Provide evidence (LPOs/LSOs/Contract Documents) of undertaking at least <b>three (3) related assignments in the last three (3) years as evidence in Kenyan entities.</b></i></p> </td> </tr> </tbody> </table>	CA RESPONSE	<p><i>The Technical Capacity Requirement item no. 1: <b>Specific experience of the organization in similar assignments.</b> On page 46 has now been amended to read as follows: Provide evidence (LPOs/LSOs/Contract Documents) of undertaking at least <b>three (3) related assignments in the last three (3) years as evidence in Kenyan entities.</b></i></p>
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2.	<p>Financial Evaluation (page 47); The tender document reads 400 user licenses and 300 digital signatures for the first year and 2-year renewal and support. Please clarify the actual volume of contracts per user, example</p>	<p><i>The Workflow Solution and Digital Certificates MUST support a minimum of the following for the first year and two (2) year renewal and support:</i></p> <ul style="list-style-type: none"> <li data-bbox="879 1868 1177 1912">i. 400 user licenses.</li> </ul>		

NO.	BIDDER'S QUERY	CA RESPONSE
	400 users with 100 envelopes each equal to 40,000 envelopes which might be a lot.	<p>ii. <i>300 Digital Signatures.</i></p> <p>iii. <i>Digital Envelopes capable of providing electronic message privacy for at least 300 users.</i></p>
3.	Also, does 300 digital signatures refer to 300 individual certificates or the total count of signatures?	<i>300 is the individual Digital Certificates</i>

*ALL other conditions of the tender remain unchanged.*

Yours Faithfully,



**Janet Imunya**  
**FOR: DIRECTOR GENERAL/CEO**