

Ref: CA/SCM/OT/40/2023-2024

15th February, 2024

Addendum No. 3

To All Bidders,

REF: OPEN NATIONAL TENDER FOR SUPPLY, INSTALLATION AND MAINTENANCE OF MICROSOFT ONLINE SERVICES TENDER NO: CA/SCM/OT/40/2023-2024

Please refer to the above-mentioned tender that appeared in MY GOV on 23rd January 2024.

Pursuant to clause 9.1 of the tender document uploaded to our website, and the Public Procurement Information Portal, the Authority wishes to respond to the clarifications sought by bidders as follows: -

Table 1- Clarifications sought

No.	Clarification Sought	CA's Response																
1.	Please note that Office 2013 is no longer supported	All users on any unsupported versions by Microsoft shall be migrated to the Microsoft Online Services during deployment																
2.	Additionally, please note Fast Track deployment is only available for one partner in Kenya and the requirement therefore favors their bid disadvantaging everyone else while the job can be done by all other authorized Microsoft vendors.	Item No. 31 on Page 51; FastTrack deployment support with purchase of 150+ seats at no extra cost. This requirement has been dropped and shall not disadvantage any bidder.																
3.	<p>1. Technical Capabilities - Page 91</p> <p><i>Tenderer shall provide adequate information to demonstrate clearly that it has the technical capability to meet the requirements for the Information System. With this form, the Tenderer should summarize important certifications, proprietary methodologies, and/or specialized technologies that the Tenderer proposes to utilize in the execution of the Contract or Contracts.</i></p> <p>No form has been provided. Kindly advise on how to proceed.</p>	<p>Bidders may use the format below to demonstrate their technical capability to meet the requirements of this tender</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Certifications</th> <th>Proprietary Methodology</th> <th>Specialized technologies</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	No.	Certifications	Proprietary Methodology	Specialized technologies	1.				2.				3.			
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Further, the Authority has amended the financial schedule as follows:

Table 2- Revised financial schedule to be carried to the form of tender

Items/ Services	Description of Services	Qty	Unit Price Kshs. Inc. VAT	Total Price Kshs. Inc. VAT
Supply, installation, configuration, training, and support of Microsoft Licenses	Microsoft 365 E3 Licenses	100 per year for 2 years		
	Office 365 E3 License	200 per year for 2 years		
	Office 365 E5 License	50 per year for 2 years		
	Power BI Pro	20 per year for 2 years		
	Microsoft Project Plan 1	20 per year for 2 years		
	Windows Server 2022 Standard - 16 Core License Pack	1		
	Exchange Server Standard 2019	1		
	Microsoft Co pilot	30 per year for 2 years		
	Github Co pilot	20 per year for 2 years		
	Microsoft 365 Deployment	Lot		
	Training	Lot		
	1. MS 900- 2 Admins			
	2. SC 100- 2 Admins			
	3. AZ 500- 2 Admins			
	4. MS 700- 4 Admins			
SharePoint Portal and Revamp	Lot			
1-year Service Level Agreement (SLA) Support for all Microsoft Online Services	Lot per year for 2 years			
Document Sign	E-Signature	300 per year for 2 years		

ALL other conditions of the tender remain unchanged.

Philip Korir
FOR: DIRECTOR GENERAL/CEO