

Ref: CA/SCM/OT/40/2023-2024

19th February, 2023

Addendum No. 4

To All Bidders,

REF: OPEN NATIONAL TENDER FOR SUPPLY, INSTALLATION AND MAINTENANCE OF MICROSOFT ONLINE SERVICES TENDER NO: CA/SCM/OT/40/2023-2024

Please refer to the above-mentioned tender that appeared in MY GOV on 23rd January 2024.

Pursuant to clause 10.1 of the tender document uploaded to our website, and the Public Procurement Information Portal, the Authority has amended the financial schedule as follows: -

Revised financial schedule to be carried to the form of tender

No.	Items/ Services	Description of Services	Quantity	Unit Price KShs. Inc. VAT (Price for all licenses in each category for 1 year for renewable services. One-off items/ services to be treated as a single item; Unit and Total prices be captured appropriately)	Total Price KShs. Inc. VAT (Price for all licenses in each category for 2 years for renewable services)
1	Supply, installation, configuration, training, and support of Microsoft Licenses	Microsoft 365 E3 Licenses	100 per year for 2 years		
		Office 365 E3 License	200 per year for 2 years		
		Office 365 E5 License	50 per year for 2 years		
		Power BI Pro	20 per year for 2 years		
		Microsoft Project Plan 1	20 per year for 2 years		

	Windows Server 2022 Standard - 16 Core License Pack	1		
	Exchange Server Standard 2019	1		
	Microsoft Copilot	30 per year for 2 years		
	Github Copilot	20 per year for 2 years		
	Microsoft 365, Office 365 E3 and Office 365 E5 deployment	Lot		
	Admin training on Microsoft 365 to certification: 1. MS 900- 2 Admins 2. SC 100- 2 Admins 3. AZ 500- 2 Admins 4. MS 700- 4 Admins 5. SharePoint	Lot		
	SharePoint Portal and Revamp	Lot		
	1-year Service Level Agreement (SLA) Support for all Microsoft Online Services and continuous Knowledge transfer	Lot per year for 2 years		
Document Sign	E-Signature	300 per year for 2 years		

ALL other conditions of the tender remain unchanged.



Peter Mwangi
FOR: DIRECTOR GENERAL/CEO