



## TENDER NOTICE

The Communications Authority of Kenya (CA) is the regulatory agency for the ICT industry in Kenya with responsibilities in telecommunications- commerce, broadcasting and postal/courier services. CA is also responsible for managing the country's numbering and frequency spectrum resources, administering the Universal Fund as well as safeguarding the interest of users of ICT services.

CA invites tenders from interested and competent firms to tender for the following;

No.	Tender Reference	Description of tender	Closing date and time	Eligibility
1.	CA/SCM/OT/80/2023-2024	Open National Tender for Hire Staff Wellness and Fitness Instructor Services	24 <sup>th</sup> April 2024 at 1030hrs East African Time	Open to all
2.	CA/SCM/OT/81/2023-2024	Open National Tender for Maintenance of Gym Equipment	24 <sup>th</sup> April 2024 at 1030hrs East African Time	Open to all
3.	CA/SCM/OT/82/2023-2024	Open National Re-Tender for Supply, Delivery and Installation of Assorted ICT Equipment and Graphics Design Software	24 <sup>th</sup> April 2024 at 1030hrs East African Time	Open to all

### EXTENSION OF CLOSING DATE

The closing date for the tenders that were scheduled to close on **10<sup>th</sup> April 2024** has been extended to **Friday 12<sup>th</sup> April 2024 at 10:30am**.

The tender documents can be accessed and downloaded from the Public Procurement Information Portal <http://www.tenders.go.ke> and the Authority's website: <https://www.ca.go.ke/open-tenders> free of charge.

Further, firms who download the tender documents must arrange to forward their particulars/ contacts to the Head of Procurement, Communications Authority of Kenya, through the email address [tenders@ca.go.ke](mailto:tenders@ca.go.ke) before the closing date for records and for purposes of receiving clarifications and or addendums, if any. Any addendum, which will be issued, will be uploaded in the CA Website

Eligible bidders may also inspect and obtain detailed hard copy of the tender documents from the Supply Chain Management Department 2<sup>nd</sup> floor Wing A at CA Centre along Waiyaki Way, Nairobi, between 9am to 4pm, Monday to Friday excluding Public Holidays at a non-refundable fee of Kshs 1,000.00

Prices quoted should be inclusive of all taxes and **MUST** be expressed in Kenya shillings.

Duly completed tender documents should be enclosed in a plain, sealed envelope clearly marked with the tender name and reference number should be deposited in the tender box on the ground floor of the CA Centre, so as to reach on or before the indicated tender closing dates East African Time.

**Director General/CEO,**  
**Communications Authority of Kenya (CA),**  
**P.O. Box 14448, Nairobi 00800.**  
**Tel: +254 (020) 4242000/.**  
**Website: [www.ca.go.ke](http://www.ca.go.ke)**

Bids shall be opened immediately thereafter at CA Centre ground floor, Atrium in the presence of the bidders' representative(s) who choose to attend.