![Communications Authority of Kenya logo](COMMUNICATIONS AUTHORITY OF KENYA)

Ref. No: CA/SCM/OT/06/2025-2026

March 3rd ,2026   Addendum No. 1

To All Bidders,

CLARIFICATION FOR THE TENDER FOR SUPPLY AND INSTALLATION OF A FINANCIAL REPORTING SOFTWARE - TENDER NO: CA/SCM/OT/06/2025-2026

Please refer to the above-mentioned tender that appeared in MY GOV on February 24th ,2026.

Pursuant to clause 10.1 of the tender document uploaded to our website, and the Public Procurement Information Portal, the Authority wishes to respond to the clarifications sought by some of the bidders as follows:

NO.	CLARIFICATION QUESTIONS	CA's RESPONSE
Under Technical Evaluation:		
1.	Under Section B (Page#28) requirement #8, it is mentioned about 4 custom dimensions, could you please confirm that you would be anticipating a need of customizing the system above the seeded dimensions that comes with the Oracle EPM solution? If so, would it be necessary to have 4 additional dimensions, can we consider maximum of 2 custom dimensions?	*A minimum of two (2) custom dimensions is acceptable, provided that Financial Close and consolidation (FCCS) and Narrative Reporting dimensional requirements are fully supported, and the proposed design clearly demonstrates that the reduced number of dimensions will not constrain future scalability*
2.	Under Section C (Page#29) requirement #15, it is mentioned that, Journal Adjustments to support Enterprise Journal Lifecycle integration with smart view, does this mean you're expecting the feature of uploading Adjustment Journal in proposed solution using smart view but not post them to any other system? Please confirm.	*We require the capability to support creation, workflow approval, posting/unposting, recurring template and full audit trail within the proposed Oracle EPM solution.*
3.	Under Section C (Page#29) requirement #17 & 18, can these reports be developed using Narrative Reporting?	*Yes. Both reports referenced under requirements #17 and #18 may be developed using Oracle Narrative Reporting. Narrative Reporting is acceptable as long as the final reports meet all formatting, workflow, security, and audit requirements.*
4.	Under Section D (Page#29) requirement #20, it is mentioned that usage of Next-Gen reports with books and bursting capabilities, does this mean proposed solution should have the capability of	*The intent is for the proposed solution to include automated report distribution, including:*

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NO.	CLARIFICATION QUESTIONS	CA's RESPONSE
	sending reports through emails automatically? Please confirm.	• *Email bursting* • *Automated report packages* *The system therefore should have the capability to send reports automatically via email based on schedules or triggers.*
5.	Under Section D (Page#29) requirement #22, it is mentioned that IPM Insights and Gen AI narratives, does this mean you want this as mandatory functionality or nice to have? Is it OK if this can be achieved using the schedules?	*IPM Insights and GenAI Narratives are considered. If these capabilities can be delivered through existing schedules or alternative EPM features. However, bidders offering GenAI capabilities natively will be viewed favorably under value-added functionality.*
Under Financial Evaluation:		
6.	Point #2 (Page#30), it is mentioned that 10 power users and 500 reporting users, does this mean proposed system will be accessed by 500 users or these 500 users are only interested in reports generated from the system? Please confirm actual users of the system.	*The 10 Power Users will be active system users involved in data submission, model management, budgeting, and consolidation workflows. The 500 Reporting Users will not require full system access; they will only consume reports through dashboards and published financial information*
7.	Finally, could you please provide an extension of one week for submission. Thanks in advance.	*The closing date and time for this Tender will remain the same.*

ALL other conditions of the initial tender remain unchanged.

Yours Faithfully,

Philip Kiplagat
FOR: DIRECTOR GENERAL /CEO