

**18<sup>th</sup> March 2021**

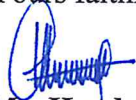
**To ALL Bidders,**

**RE: TENDER FOR CONVERSION WORKS ON INTERIOR FURNITURE  
PARTITION SCREENS AND SUPPLY OF COVID PREVENTIVE  
COMPLIANT HAND WASH STATIONS TO CA OFFICES-  
CA/PROC/OT/39/2021**

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This has reference to the above-mentioned tender in which we wish to replace the Confidential Business Questionnaire in the tender document with the attached one

Yours faithfully,



**Mr. Henderson Lemurt**

**FOR: DIRECTOR GENERAL**

**CONFIDENTIAL BUSINESS QUESTIONNAIRE**

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applied to your type of business.

You are advised that it is a serious offence to give false information on this form.

<p><b>Part 1 General</b></p> <p>Business Name.....</p> <p>Location of Business Premises .....</p> <p>Plot No,.....Street/Road.....</p> <p>Postal address .....Tel No. ....Fax Email.....</p> <p>.....</p> <p>Nature of Business .....</p> <p>Registration Certificate No.....</p> <p>Maximum value of business which you can handle at any one time – Kshs.....</p> <p>Name of your bankers.....</p> <p>.....</p> <p>Branch.....</p>
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	<p align="center"><b>Part 2 (a) – Sole Proprietor</b></p> <p>Your name in full.....Age.....</p> <p>Nationality.....Country of Origin.....</p> <p>Citizenship details</p> <p>.....</p>																				
	<p align="center"><b>Part 2 (b) – Partnership</b></p> <p>Given details of partners as follows</p> <table border="0"> <thead> <tr> <th align="left">Name</th> <th align="left">Nationality</th> <th align="left">Citizenship details</th> <th align="left">Shares</th> </tr> </thead> <tbody> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>	Name	Nationality	Citizenship details	Shares	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....
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	<p align="center"><b>Part 2 (c) – Registered Company</b></p> <p>Private or Public</p>																				

State the nominal and issued capital of company

Nominal Kshs.

Issued Kshs.

Given details of all directors as follows

Name	Nationality	Citizenship details	Shares
.....			
.....			
.....			
.....			

Date.....Signature of Candidate.....